

Work Health & Safety

1. Our Policy

The management of Australian online Music Institute (AOMI) endeavours to provide, as far as reasonably practicable, a safe place of work for all our employees and others who may be present at our workplace. We are aware of complying with relevant legislation, regulations, codes of practice and other requirements.

We maintain a Health and Safety Management System based on AS/NZS 4801:2001 which comprises procedures, guides, and practice notes and is implemented as it applies to all employees in their role in the organisation. Its officers (Directors and Senior Management) will have a positive duty to exercise “due diligence” to ensure ongoing compliance with the management system.

The company management system also meets the requirements of the National Harmonisation Scheme 2012.

The AOMI Work Health and Safety objectives are to:

- Develop and report against measurable objectives and targets with the aim to continually improve the company’s Work Health & Safety performance and reduce the incidence of workplace injury & illness.
- Promote effective consultation and communication with our own employees, subcontractors, suppliers and regulatory authorities.
- Ensure that all employees of the company, subcontractors, suppliers and clients are aware that health and safety is considered as a priority during the company’s business, along with the importance of complying with legal requirements.

To achieve these objectives and show “due diligence” the company will:

- Appoint a management representative “The Officer” who shall be responsible as far as reasonably practicable for ensuring the system is implemented, maintained and reports to management on the company’s performance.

Revision	By Whom	Date
Reviewed, and Standards updated plus minor rewording.	G Bottrill	9 Aug 17
Reviewed, no changes	G Bottrill	31 Jul 19
Reviewed, no changes	A Palmer	20 Sep 20

- Review the effectiveness of the Work health and safety management system and progress with achieving the company's objectives during management meetings and following the results of internal audits.
- Provide ongoing training for all employees of the company and other interested parties.

The co-operation of all employees and subcontractors is required as a contribution to their own health & safety and the implementation of this policy. This policy will be made available to the public and interested parties on request.

This Policy will be reviewed every two years.



William Palmer

CEO

20th September 2020